



Birchington Parish Council
Finance Committee
Minutes of the meeting held on
4th March 2025 at 7.30pm
At the Parish Office, 2 Albion Road, Birchington

Present:

Cllr Bob Prebble, Chairman of Finance
Cllr John Tiley
Cllr Marcel Pooke

Cllr Jim Moore - Observer
Cllr Colin Brown- Observer

Bill Anderson- Deputy Parish Clerk

F/2024/44 Apologies for absence

Apologies for absence were received from Cllrs Nick Blankley and Houghton and the Clerk, Jane Bevan

F/2024/45 Declarations of Interest

None

F/2024/46 Minutes

The Minutes of the Finance meeting held on 10th December 2024 were **agreed**.

F/2024/47 Chairman's Report and Public Participation

The Chairman referred to the Parish Assembly on 11 April 2025 and the presentations to be made by Committee Chairman. Cllr Pooke said the presentation should be focussed on the work and achievements of the previous year. At the Annual meeting in May the focus should be on plans for the forthcoming year.

F/2024/48 Finance update/RFO report

The Chairman said the internal audit would be carried out on 28th May 2025

F/2024/49 Birchington Memorial Recreation Ground

The Chairman said current issues were discussed in the Environment Committee meeting but those with a cost attached to them included quotations to be obtained for a replacement drainage system and also charging for football matches in the forthcoming financial year. Following discussion it was **agreed** to charge £60 per match and £30 for training sessions. Cllr Brown asked if the manager of River Football club could be contacted as he would like him to be a representative on the Health and Wellbeing group. Cllr Brown said his group would like to use the recreation ground in the future for fitness activities.

Action

Clerk

F/2024/50 Parish Council Office Premises

Cllr Tiley said he had requested a rough drawing of the office at 2 Albion Road with measurements and he would arrange for a detailed professional drawing to be produced. He said consideration could then be given to options for refurbishing the office. The Chairman referred to the storage room and asked what alternatives there were for storage if plans went ahead to re-instate an office in the room. Cllr Pooke suggested asking The Centre if there was available storage under their stage. The Chairman asked for an update on the valuation of the Library. The Deputy Clerk said that the valuer had asked some further questions which required responding to. Cllr Pooke said he had requested a meeting with the valuer.

F/2024/51 Purchase of IT Equipment

The Chairman said he and the Clerk had met with the Parish Council's IT provider to discuss new laptops for members. Recommendations were currently awaited from the IT provider.

F/2025/52 Date and Time of Next Meeting

To be confirmed at the Annual meeting of the Full Council on 6th May 2025

Signed by Parish Clerk

Jane Bevan

7th March 2025

**Deputy
Clerk**