



Birchington Parish Council
Finance Committee
Minutes of the meeting held on
1st July 2025 at 6.30pm
At the Library, Alpha Road , Birchington

Present:

Cllr Bob Prebble, Chairman of Finance
Cllr Colin Brown
Cllr Phil Fellows
Cllr Neville Hudson
Cllr John Tiley
Cllr Nick Blankley
Cllr Max Houghton

Cllr Marcel Pooke - Observer
Cllr Linda Wright - Observer

Jane Bevan – Parish Clerk
Bill Anderson- Deputy Parish Clerk

F/2025/01 Apologies for absence

There were no apologies for absence.

F/2025/02 Declarations of Interest

None

F/2025/03 Minutes

The Minutes of the Finance meeting held on 4th March 2025 were **agreed**.

F/2025/04 Chairman's Report and Public Participation

The Chairman said his report would be covered in the agenda items.

F/2025/05 Appointment of Vice-Chairman

The Chairman sought nominations for Vice-Chairman. Cllr Hudson volunteered without opposition and duly voted in as Vice-Chairman.

F/2025/06 Finance Update/RFO Birchington Memorial Recreation Ground

The Clerk provided an update following the Internal Auditors visit on 28th May 2025. The auditor had signed off the AGAR form which was then sent to the external auditors. The Parish Council was currently in the statutory period of the exercise of public rights where residents could inspect the Council's accounts. Cllr Brown asked if the auditor had raised the purchase of the lawnmower for the Memorial Recreation Ground. The

Action

Clerk replied that he had not. Cllr Tiley said there was lease agreement in place for the lawnmower. Cllr Fellows asked for an update on a new Parish Council website and also the purchase of laptops for Councillors as there did not seem to have been any progress since previous discussions. The Clerk said the current IT provider had submitted some quotations but it was felt there were cheaper options available elsewhere. Cllr Tiley said he and the Clerk had undertaken some initial research of other Parish Council websites but felt a working group should be set up to take this forward. It was agreed that Cllrs Tiley, Prebble and the Clerk would form the working group. F/2025/07 Library Building The Chairman confirmed that a valuation of the library had been received. He suggested that a working group be formed to assess the viability of the library should it become available in the future. Nominations were requested and it was agreed that the working group would consist of Cllrs Prebble, Fellows, Blankley, Wright and Pooke. F/2025/08 Grant Applications The Clerk said that 3 grant applications had been received from (1) Westgate and Birchington Inner Wheel to match fund their proposal to provide catastrophic bleed control kits to locations in Birchington; (2) from Birchington Active Leisure Forum to support a football tournament in July and (3) from Birchington Christmas Event to support their event on 29th November 2025. Following discussion all 3 applications were approved. Cllr Fellows said that for the Christmas event the grant should be used to sponsor the mechanical horses with the Parish Council's logo prominent. Agreed. F/2025/09 Clerks Correspondence None F/2025/10 Date and Time of Next Meeting Tuesday, 2nd September 2025 at 6.30pm at the Parish Council office. 2 Albion Road, Birchington. Signed by Parish Clerk Jane Bevan 4th July 2025	Clerk Clerk Clerk
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